

NASHOBA TEMPORARIES, INC.

156 GREAT ROAD

ACTON, MA 01720

Tel (978) 264-9977

Fax (978) 264-4779

CLIENT'S NAME (Print)						
EMPLOYEE'S NAME						
Date	Starting Time	Finish Time	Less Lunch	Reg. Hours	O.T. Hours	WEEK ENDING SATURDAY DATE
SUN.						
MON.						<input type="checkbox"/> PLEASE MAIL CHECK <input type="checkbox"/> DIRECT DEPOSIT <input type="checkbox"/> DO NOT MAIL WILL PICK-UP
TUES.						
WED.						
THURS.						ASSIGNMENT COMPLETE (Circle One) YES NO
FRI.						
SAT.						
TOTAL HOURS FOR THE WEEK TO THE NEAREST 1/4 HOUR						
EMPLOYEE SIGNATURE						
I certify that the hours shown above are correct.						
I certify that the time worked as shown is accurate, was worked by me as indicated and was verified by the client or authorized client representative.						
AUTHORIZED CLIENT SIGNATURE						

- Employee must use a separate time slip for each week, and for each client.
 - Return White Copy to NASHOBA TEMPORARIES, INC. in exchange for your paycheck. Paycheck will not be released without a signed time card.
 - NASHOBA TEMPORARIES issues paychecks on Friday of the same week in which hours are worked. Hours must be submitted by 5:00 on Friday to receive paycheck on Friday PM. Later submission of hours will be processed the following Monday or Tuesday in the event of a Monday holiday.
 - Leave YELLOW copy with client at end of week worked.
 - Retain PINK copy for your records.
- Being duly authorized on behalf of the customer referenced on the top of this time slip, the customer, hereby (1) certifies that the above hours are correct and that the work was performed in a satisfactory manner, (2) confirms prior agreement between Nashoba Temporaries Inc. and customer, with respect to the service performed hereunder and further services, that (a) Customer will not employ the person(s) named above for a period of one year following his/her completion of any work assignment to Customer, and that upon violation of this restriction, Customer will pay to Nashoba Temporaries Inc. upon demand, \$5,000 as and for liquidated damages, (b) Customer shall not entrust Nashoba Temporaries Inc. employees with unattended premises, cash, negotiable and other valuables or authorize such employees to operate machinery or motor vehicle(s) without prior written permission from Nashoba Temporaries Inc. in each instance, (c) Nashoba Temporaries, Inc. Insurance does not cover loss or damage caused by Nashoba Temporaries, Inc. employees operating Customer's owned or leased motor vehicle(s), and that Customer accepts full responsibility for claims, including the defense thereof, involving bodily injury, property damage, fire, theft, collision, cargo damage, or public liability damage sustained or incurred as a result of Nashoba Temporaries, Inc. employees driving such vehicle(s), or arising out of or involving a violation by customer of paragraph (2) (b) above, (d) Customer shall indemnify and save Nashoba Temporaries, Inc. nameless from claims and demands arising out of the Occupational Safety and Health Act as it relates to premises owned or controlled by Customer and to which Nashoba Temporaries, Inc. employees are assigned.